



AFRICAN CENTRE FOR LEGAL EXCELLENCE
Building Africa's Legal Infrastructure to Enhance Economic Development

2018 Application Form

Complete this application form in typed or legibly written English and submit to ILI-ACLE via e-mail.

PERSONAL INFORMATION			
Surname	First name	Other name(s)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Please print your name as you would like it to appear in your certificate			
Home Address			
Mobile Telephone	E-mail Address	Office Telephone	
Name of Organisation/Company		Position/Title	
Business Physical Address			
Organization's E-mail Address			
Please explain your reason for applying for this programme, how it relates to your work and what you anticipate to derive from it in furthering your current responsibilities.			

Kampala Office: East African Development Bank Building-Mezzanine Floor, 4 Nile Avenue, P. O. Box 23933
Kampala, Uganda • Tel: (+256) 414.347.523

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Describe your current job responsibilities and professional experience relating to the training programme.
(Please attach a copy of your curriculum vitae.)

How did you learn about ILI-ACLE? (Tick the best alternative(s) and specify your resource as appropriate.)

- I am an ILI-ACLE Alumnus/ Alumna
- Recommendation from ILI-ACLE Alumnus/ Alumna
- ILI-ACLE Website.....
- Target Email.....
- ILI-ACLE Brochure.....
- Newspaper.....
- Radio.....
- Billboard (indicate country).....
- Other.....

Payment Information

Course Fees: Course fees for all locations include the cost of programme facilitation and administration, ILI-ACLE certification, tea/coffee on seminar days, seminar materials and stationery. Course fees for Kampala seminars do not include lunch. Lunch is included as part of the course fees for seminars in all the other locations.

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Official Nomination

To be completed by an authorized official of the nominating agency/organisation:

TERMS & CONDITIONS

The Candidate's agency or firm hereby agrees to the following conditions:

- **Payment Terms:** Full payment is required before the commencement of a particular programme. The Institute reserves the right to refuse admission into the Training where proof of payment has not been received prior to commencement of the Training.
- **iPad:** Participants may opt for a tuition package that includes an iPad 9.7 Inch Wi-Fi + Cellular 32 GB or equivalent based on availability.
- **Cancellations, No Shows and Substitutions:** Cancellation of attendance must be received in writing at least fourteen (14) days prior to commencement of the seminar. Cancellation received less than fourteen (14) days before the commencement of the seminar or "no shows" will be charged the full tuition fee. Requests for transfers to other training programmes received less than fourteen (14) days prior to the commencement of the paid-for training will be permitted on a space-available basis and at the sole discretion of ILI-ACLE.

While the Institute makes every effort to conduct the programmes as listed, ILI-ACLE reserves the right to postpone or cancel a programme should it not realize the minimum number of confirmed participants, or in case of any other unforeseen event. In the event of a cancellation on the part of ILI-ACLE, payment may be applied towards another 2018 or 2019 programme running at the Institute. In the case of a postponed or cancelled programme, ILI-ACLE will not be responsible for covering airfare, accommodation or other costs incurred by Clients.

Full Time and Attention: The nominating agency/organization agrees not to give the participant any duties and assignments to perform during the training that would prevent the Candidate from devoting their full time and attention to the programme.

ILI-ACLE will not provide refunds for any participant who is recalled or leaves the training for any reason after the commencement but before the conclusion of the training programme.

Intellectual Property: All intellectual property rights in the materials distributed by the Institute in connection with this programme are expressly reserved, and any unauthorized duplication, publication or distribution is prohibited.

- **Certification:** ILI-ACLE requires that programme participants attend all training sessions. Any participant absconding more than two sessions shall not receive certification for the programme.

The authorized official of the nominating agency/organisation hereby guarantees that full payment will be made to ILI-ACLE on behalf of the candidate, subject to any late fees as stated above.

Nominating agency/organisation: _____

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Name and Position of nominating official: _____

E-mail Address: _____ Tel: _____

Signature: _____ Date: _____

Applications will not be accepted without the signature of the nominating official.

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PLEASE TICK THE BOX BESIDE THE PROGRAMME YOU WISH TO ATTEND AND YOUR FEE
 STRUCTURE (Course Fees Only v. Course Fees + iPad).
Specifications for the iPad are set forth under Terms and Conditions.

CLUSTER 1

LEGAL DRAFTING, NEGOTIATION, WRITING AND COMMERCIAL MATTERS

Training Programme Title	Dates	Course Fees Only	Fees including iPad*(Optional)	Deadline for Payment	Location
Negotiation, Drafting and Management of Contracts	Mar. 12-23	<input type="checkbox"/> \$ 3,000	<input type="checkbox"/> \$ 3,800	Feb. 12	Kampala, Uganda
	Nov. 11-22	<input type="checkbox"/> \$ 4,500	<input type="checkbox"/> \$ 5,300	Oct. 11	Dubai, UAE
Legislative Drafting	Apr. 9-20	<input type="checkbox"/> \$ 4,500	<input type="checkbox"/> \$ 5,300	Mar. 9	Nairobi, Kenya
	Aug. 27-Sept. 14	<input type="checkbox"/> \$ 4,500	<input type="checkbox"/> \$ 5,300	Jul. 27	Kampala, Uganda
Executive Diploma in Legislative Drafting ▪ <i>Session One</i>	Apr. 9-27	<input type="checkbox"/> \$ 6,000	<input type="checkbox"/> \$ 6,800	Mar. 9	Nairobi, Kenya
	▪ <i>Session Two</i> Oct. 8-26				Kampala, Uganda
Administration and Management of Complex Contracts	May 7-11	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$2,300	Apr. 7	Kampala, Uganda
Diploma in Legislative Drafting	Aug. 27 –Oct. 26	<input type="checkbox"/> \$6,000	<input type="checkbox"/> \$6,800	Jul. 27	Kampala, Uganda
Policy and the Legislative Drafting Process	Nov. 26-30	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$2,300	Oct. 26	Kampala, Uganda

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CLUSTER 2

**DISPUTE RESOLUTION- IN AND OUT OF THE COURTROOM:
 INVESTIGATIONS, ADVOCACY, ADR & ADJUDICATION**

Training Programme Title	Dates	Course Fees Only	Fees including iPad* (Optional)	Deadline for Payment	Location
Mediation and Arbitration	Jun. 18-22	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$2,300	May 18	Kampala, Uganda
Courtroom Techniques & Advocacy	Jun. 18-29	<input type="checkbox"/> \$3,000	<input type="checkbox"/> \$3,800	May 18	Kampala, Uganda
International Commercial Arbitration	Sept. 10 – 21	<input type="checkbox"/> \$3,000	<input type="checkbox"/> \$3,800	Jul. 10	Kampala, Uganda
Judicial Colloquium: Management Skills for Judges	Oct. 15-19	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$2,300	Sept. 15	Kampala, Uganda

CLUSTER 3

EXTRACTIVE INDUSTRIES & POWER/ENERGY

Training Programme Title	Dates	Course Fees Only	Fees including iPad* (Optional)	Deadline for Payment	Location
Navigating Power Purchase Agreements	Jul. 16-20	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$2,300	Jun. 16	Kampala, Uganda
Oil & Gas Contracting	Nov. 11-22	<input type="checkbox"/> \$4,500	<input type="checkbox"/> \$5,300	Oct. 11	Dubai, UAE

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CLUSTER 4
PROCUREMENT, PUBLIC-PRIVATE PARTNERSHIPS & PROJECTS

Training Programme Title	Dates	Course Fees Only	Fees including iPad* (Optional)	Deadline for Payment	Location
Project Preparation, Planning and Management	Feb. 5-9	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$2,300	Jan. 5	Kampala, Uganda
Effective Implementation and Management of Public Private Partnerships	Mar. 5-9	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$2,300	Feb. 5	Kampala, Uganda
Essentials of Project Finance Techniques	May 21-25	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$2,300	Apr. 21	Kampala, Uganda

CLUSTER 5
LEADERSHIP AND MANAGEMENT

Training Programme Title	Dates	Course Fees <u>Only</u>	Fees including iPad* (Optional)	Deadline for Payment	Location
Project Preparation, Planning and Management	Feb. 5-9	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$2,300	Jan. 5	Kampala, Uganda
Global Leadership Symposium	Jul. 2-6	<input type="checkbox"/> \$2,500	<input type="checkbox"/> \$3,300	Jun. 2	Port Louis, Mauritius
Judicial Colloquium: Management Skills for Judges	Oct. 15-19	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$2,300	Sept. 15	Kampala, Uganda

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